



Job Title: Program Head, Psychology

Department: Psychology

Reports to: Dr. Mike Kibbe, Academic Dean

Supervisory Responsibility: Adjunct faculty

Full-time or Part-time: Full-time faculty position

Office Use Only:

FLSA Status: ['Exempt' or 'Non-exempt']

Hours (if part time): ¼ ½

Starting Wage: \$52,000

General Description

The Psychology Program Head provides leadership for all aspects of the B.S. in Psychology program at GNU, including program development, coordination of course offerings, course instruction, community relations, and accountability for the program's teaching team. The Program Head reports directly to the Academic Dean.

Essential Functions

- Establish vision for the Psychology program at GNU
- Recruit, develop, and guide program faculty
- Attend regularly scheduled faculty and program head meetings
- Aid in program promotion with prospective students and other interested parties
- Coordinate with teaching staff and Registrar to schedule course offerings and teaching assignments
- Develop curriculum, including program outcomes, course outcomes, and an effective program assessment plan
- Provide leadership and guidance for university faculty in mentoring students
- Teach a minimum of two program courses per semester for the first academic year, and two to three courses per semester each year thereafter.

Requirements

- Agreement with the University's Code of Belief and Conduct
- Demonstration of spiritual maturity and a commitment to the local church
- Possession of a terminal degree in psychology or related field (Ph.D., Psy.D., M.D.)
- Demonstrated ability to teach psychology courses
- Commitment to the student community as a mentor and advisor
- Commitment to appropriate engagement with diverse perspectives and viewpoints on modern psychology in and out of the classroom
- Clinical and research experience and continued active involvement in private practice preferred.

Work Environment/Conditions

Please note this position description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this position. Duties, responsibilities and activities may change at any time with or without notice.

Working Conditions/ Physical Factors: *Occasionally* = 1%-33% *Frequently* = 34%-66% *Continuously* = 67%-100%

This position operates in an environment of higher education, including professional office and residential housing. This role routinely uses standard office equipment such as computers, phones, and photocopiers, and will frequently interact with other members of the Great Northern University community, i.e., students, faculty, other administrators, parents, and the general public. Some lifting of promotional items for events is required.

While performing the duties of this job, the work environment requires the following:

- Work is primarily indoors. It requires climbing stairs, sitting, standing, bending, and reaching - Continuously.
- Requires a sustained level of high energy, stamina, and the ability to move on a regular and ongoing basis - Continuously.
- Requires the ability to hear, see, and speak clearly - Continuously.
- Requires the ability to lift/or move up to 10 pounds - Frequently.
- Requires the ability to lift/or move up to 25 pounds - Occasionally.

Additional Requirements

Great Northern University is an evangelical Christian ministry. Our designated purpose is simultaneously academic and faith-based. Out of all the things we believe, our Christian faith is the most critically important. To that end, Great Northern University is an organization deeply committed to an historic and orthodox Christian expression of faith, as expressed in the Apostle's Creed, the Niceo-Constantinopolitan Creed, and the Chalcedonian Definition.

GNU Staff and Faculty have differing views on some non-essential issues, while maintaining unity of belief in the following statement, inspired by the statement of faith of The National Association of Evangelicals:

- We believe the Bible to be the inspired, the only infallible, authoritative written Word of God. In this, we believe the Bible is absolutely trustworthy in all it teaches and is the final rule of faith and practice.
- We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.
- We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
- We believe that for the salvation of lost and sinful people, regeneration by the Holy Spirit is absolutely essential.
- We believe in the present ministry of the Holy Spirit by Whose indwelling the Christian is enabled to live a godly life.
- We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.

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- We believe in the spiritual unity of believers in our Lord Jesus Christ.

These statements of belief are part of our Code of Belief and Conduct that can be found online and is to be signed in agreement upon hire.

As our campus serves students who are minors, all new and continuing employees of GNU are required to submit to and pass a background check.

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